

Minutes of the
Dodge County Highway Committee Meeting
April 8, 2021

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on April 8, 2021 in the Dodge County Highway Department Vehicle Storage Building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR

ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, David Frohling, Jeff Berres, and Dale Macheel.

The following non-Committee County Board Supervisors were in attendance: Kira Sheahan-Malloy (partial meeting) and Jeff Schmitt.

Commissioner Brian Field, Assistant Commissioner Nathan Kempke, A. J. Schnitzler, Dan Siegmann, and Ashley Siegmann and were also present.

The following were present part of the meeting: County Administrator Jim Mielke, Operations Superintendent Steve Pett, Patrol Superintendent Nate Minnig, Mike Kartechner of Kartechner Brothers, and Mark Tomashek of New Frontier Land Surveying.

PUBLIC COMMENTS: A. J. Schnitzler spoke about asphalt bidding specifications and procedures.

APPROVE MINUTES OF THE MARCH 4, 2021 MEETING: Motion by Frohling and seconded by Caine to approve the minutes of March 4, 2021. Motion carried.

COMMITTEE REPORTS:

- Highway Condition/Safety Concerns – there were no concerns.

APPROVE PER DIEM FOR MARCH 18 EMPLOYEE RECOGNITION: This item was withdrawn by Caine.

DISCUSS SUMMER ROAD SCHOOL REGISTRATION: Field distributed registration information and requested all registration and lodging requests by returned by April 14th.

COMMISSIONER'S REPORTS:

- Field reported on recent recruiting efforts for two vacant positions. Application screening and interviewing will continue.

PROJECT UPDATES:

- Kempke reported that there is a preconstruction meeting scheduled with Kartechner Brothers on Tuesday, April 13, 2021 at 9:00 a.m. for the CTH M (CTH E – CTH JM) reconstruction project.

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- Staking for the rehab/repaving projects has started on CTH BB.
- Bidding for sealcoating will be initiated soon.
- Drainage improvements on CTH R at CTH MM will start next week.
- Right of way acquisition on CTH M (CTH JM – CTH J) will be performed by Department staff.

ASSIGN RIGHT OF WAY RESPONSIBILITIES FOR CTH M (CTH JM – CTH J):

It was the consensus of the Committee that Caine and Fink will review and recommend offers for right-of-way acquisitions on CTH M (CTH JM – CTH J) and the balance of the Committee will consider and approve offers.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- Excess Right of Way on CTH G at CTH S – Field reported that the land transfer proposal submitted by New Frontier Land Surveying at the March 4th Committee meeting appeared to be acceptable; however, there remains some Town of Beaver Dam road easement/gas tax issues to address before a transfer can occur. Mark Tomasheck of New Frontier Land Surveying acknowledged this concern. Department staff will work with New Frontier Land Surveying to address this item.
- Purchase of Used Scissors Lift – Pett presented a proposal from RH Equipment and Services for a used Genie scissors lift Model GS2632 for \$10,497.50. Motion by Fink and seconded by Macheel to purchase the scissors lift. Motion carried.
- Transfer of Lease for Airport Lot #24 – Motion by Frohling and seconded by Fink to transfer the lease of Hangar Lot #24 from William Scheunemann to Philip Tegtmeier. Motion carried.
- Cold In-Place Recycling and Other Rehab/Repaving Alternatives – Kempke gave a presentation on cold in-place asphalt recycling. He also offered an equivalent mill and repave alternative method for improvements to CTH BB (STH 19 – STH 60). Motion by Frohling and seconded by Fink to develop an alternate mill and repave bid item for CTH BB (STH 19 – STH 60) and to open bids for the 2021 HMA Paving Contract 1 [CTH BB (STH 19 – STH 16/60), CTH I (STH 26 – STH 49), CTH TW (STH 28 – Kekoskee), and CTH TW (CTH V – CTH WT)] Phase I projects on April 15, 2021 at 9:00 a.m. Motion carried.

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- Roadside Vegetation/Herbicide Application Program for 2021 – Minnig gave a presentation on a proposed roadside herbicide application pilot program on Dodge County highway right of way. The goal is to eliminate invasive plant species, preserve native plant species, and regulate plant growth. Motion by Caine and seconded by Macheel to approve this pilot program as presented. Motion carried.
- Cost Share Agreement for Town Road Sign Replacement – Field proposed a \$100/installation cost share agreement with towns when replacing road name signs at county highway/town road intersections. Motion by Frohling and seconded by Macheel to accept this proposal. Motion carried.
- 2121 Discretionary Traffic Maintenance Agreement with Wisconsin Department of Transportation – Motion by Fink and seconded by Frohling to authorize the Commissioner to sign and approve a Discretionary Traffic Maintenance Agreement with WIDOT in the amount of \$409,800 for traffic markings on state highways. Motion carried.

2022 PROJECT LIST PRIORITIZATION: Kempke presented a list of potential highway projects to be designed for improvements. It was the consensus of the Committee to direct department staff to seek proposals for highway improvement projects totaling 40 miles.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be at 1:00 p.m. on April 15, 2021.

FUTURE AGENDA ITEMS: Award the 2021 HMA Paving Contract 1 project bid and approve offerings for right of way acquisition.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 11:08 a.m.


Jeffrey Caine – Chairman


Dale Macheel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.